

CELTA INFORMATION AND APPLICATION FORM

Tuesday 2 June to Friday 26 June 2020

Who can apply?

Applicants must:

- be native English speakers or have native-speaker competence in English.
- be over 18 years old
- have a valid visa for studying in New Zealand

How much does it cost?

The full course costs NZD \$3375.

An early-bird discount (\$3100) is available for applications received by Friday 10 April 2020, (eight weeks before the course).

This includes a \$500 deposit payable on acceptance onto the course. The full payment is due 4 weeks before the course commences.

Accommodation

If you require assistance acquiring accommodation in Queenstown, please let us know when you send your application. We have a variety of options available, including homestay and student residences.

ENROLMENT PROCEDURES

1) Application and Pre-Interview Task

Complete the application and task below, and email it to Kathy Gaze, celta@slec.ac.nz

2) Interview

If your Pre-Interview Task meets the required standard, we will arrange for you to have an interview, either in person at Southern Lakes English College (SLEC) or via Skype if you are not in the Queenstown area.

3) Payment

If you are accepted, a non-refundable deposit of \$500 is required to secure your place. The balance of \$2875, or \$2600 with the early bird discount, is due 4 weeks before the start of the course. If we have arranged school accommodation for you, payment will also be due 4 weeks before the course commences.

4) Pre-Course Task

Once SLEC has received your deposit, we will send your Pre-Course Task. This needs to be completed and a copy given or emailed to SLEC at least one week before the start of the course.

5) Confirmation

Once SLEC has received your full payment, you will be sent your receipt, CELTA Candidate Service Agreement, and SLEC Conditions of Enrolment. You will need to read, sign, and send back the Service Agreement and Conditions, either via email or as a hard copy. Once this is done, we will send you a Confirmation of Enrolment. These documents can be used if you are applying for a Visitor Visa to study here.

Cancellations, Withdrawals, and Changes

All withdrawals from the CELTA course and applications for refunds must be received in writing.

- If you need to withdraw because of a declined Visa application, you will be refunded in full, less a \$100 admin fee.
- If you have withdrawn prior to the course starting, you will be refunded the tuition fee, less the non-refundable \$500 deposit.
- If you withdraw during the first two days of the course, you will be refunded 50% of your fees. Withdrawals after this period are non-refundable.
- If SLEC has to cancel a CELTA course, you will be refunded in full.

It may be possible to use your CELTA payment to change to a future course. This will depend on availability and course numbers.

What will I learn?

Click here for a detailed outline of CELTA syllabus and assessment.

<https://www.cambridgeenglish.org/images/21816-celta-syllbus.pdf>

Course timetable.

The CELTA course intensity requires you to spend time in the evenings and weekends lesson planning and assignment writing.

Week one – Your course runs over 4 weeks. The first Monday is a public holiday (Queens Birthday), so we start Tuesday 3rd June. The following weeks will be Monday to Friday.

CELTA Application.

Please send the following to celta@slec.ac.nz :

- A copy of your passport photo page, or NZ Drivers' Licence.
- A copy of your visa (if applicable), valid during the CELTA period
- Your completed application form and Pre-Interview Task

Application Form:

Personal Details

Surname:

First Name(s):

Title:

Date of birth:

Nationality:

(Please provide passport / visa copies)

First Language:

Other Languages spoken including level:

Permanent address:

Mobile number

Home number

Email address

Current Address (if different from above):

Education and Qualifications

	Level of qualification	Subjects studied	Name of institution and dates of achievement
University			
School			
Other relevant qualifications			

Please note that if you are invited to an interview, you must bring original copies of your main qualifications.

Relevant Work Experience

Please give details of any TESOL experience and transferable skills you have gained.

Additional Information

Please state if you have any disabilities or special needs that may affect your ability to do the CELTA course.

Referees

Name	Name
Position	Position
Contact details	Contact details

Declaration

I,, (PRINT NAME) declare that the information contained in this form is truthful.

Signature: Date:

Pre-interview Task

Part A: Personal Opinion (Please write 100 – 150 words for each question)

1. **Why do you wish to do the CELTA course?**

2. **What challenges do you believe ESL teachers have and what aspects make an effective English lesson?**

3. How do you feel about receiving and giving feedback on lessons and throughout the course?

Part B: Language Awareness

We recommend one of the following books/websites to help you with this task:

- Grammar for English Language Teachers by Martin Parrott
- English Grammar in Use with Answers: A Self-study Reference and Practice Book for Intermediate Learners by Raymond Murphy
- Practical English Usage (new ed.) by Michael Swan
- <http://learnenglish.britishcouncil.org/english-grammar-reference>

1. Identify the bold parts of speech in these sentences.

Eg: Queenstown is **really** beautiful. Adverb

A) **They** studied hard all week.

B) We **have** been studying for the exam all year.

C) **Frank** hadn't experienced **the** aurora **before** coming to Queenstown

2. Analysing Meaning. Often English learners confuse tenses, words and phrases. Describe the difference in meaning and provide ways of helping students understand. Eg: (a) She doesn't feel like going to school. (b) She doesn't like going to school.

Difference: a) A temporary feeling, maybe as she wakes up in the morning.

b) A more permanent state – she feels like this every day.

Techniques: For sentence a) demonstrate a picture of a person smiling on Monday, Tuesday but on Wednesday they are unhappy. For sentence b) show the person unhappy every day.

1a) I must stop smoking.

1b) I have to stop smoking.

2a) I've been talking to him all morning.

2b) I've talked to him.

3a) When we arrived at school, she left.

3b) When we arrived at school, she'd left.

3. Analysing form (rules / structure).

Change the given structure and give the rule/structure for the new sentence.

Eg: Past Simple: 'The company held an important meeting.'

Make it Past Continuous and write the rule/ structure (not meaning)

Past Continuous: The company was holding an important meeting.

Structure: S + was/ were + ing (present participle)

1. Past Simple (Active): 'The government brought in the new policy.'

Change it to Past Simple Passive and write the rule/ structure (not meaning)

2. Comparative: 'Queenstown is more expensive than Invercargill.'

Change it to a superlative and write the rule/ structure (not meaning)

3 2nd conditional: 'I'd buy an island if I won the lottery.'

Change it to 1st conditional and write the rule/ structure (not meaning)

4. Lexical & Pronunciation Analysis.

Word stress and syllables are often difficult for English learners.

- How many syllables are in the following words?

Example: inform = 2 syllables

1. information 2. uninformative 3. informatively 4. informer

Now try to mark the stress on each word:

Example: inform - the stress is on the second syllable (xX). Say the words out loud to help you hear where the stress is.

- Put the following words in the table according to their stress

Honest (adj) Import (verb) import (noun) classes (pl.n) understand (v)
merciful (adj) greetings (pl.n) sugary(adj) sweet (adj) sleep (v)

X	xX	Xx	Xxx	xxX

- There is often difficulty with the pronunciation of certain words. Look at the following and identify the potential problem(s):

Honesty – students might not know the 'h' sound is silent.

Honesty	Honesty – students might not know the 'h' sound is silent.
Row	
Answer	
Island	
Mother	
Cough	
Really	

Thank you! You have now completed the pre-interview task.